Stakeholder Reference Group

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Welcome

- Housekeeping
- Introductions
Stakeholder Reference Group

• Present and answer initial questions about:
  – The purpose of the Stakeholder Reference Group (SRG)
  – Agreeing a Terms of Reference for SRG members and the Code Conduct for SRG meetings
Other Invited Representatives

- Beatson Cancer Charity
- British Lung Foundation
- Cancer Support Scotland
- East Dunbartonshire Carers Centre
- East Renfrewshire Carers Centre
- Glasgow North East Carers Centre
- Glasgow North West Carers Centre
- Glasgow South East Carers Centre
- Glasgow South West Carers Centre
- Glasgow West Carers Centre
- Heart MCN
- Inverclyde Carers Centre
- Macmillan Cancer Support
- Maggie's Cancer Charity
- Renfrewshire Carers Centre
- Respiratory MCN
- Stroke MCN
- West Dunbartonshire Carers Centre
Stakeholder Reference Group

• Purpose and remit of SRG:
  – A time limited group established to support and guide us in how we inform and engage with people
  – Made up of patients, service users and carers, or representatives from the groups or organisations that represent them or have an interest in this area
  – Offer their perspectives on how the Programme might inform and engage with the wider public
Stakeholder Reference Group

- The purpose of the SRG will be to:
  - Act as a sounding board for testing early plans, and information materials
  - Offer perspectives on how the Programme can engage more widely with people
  - Advise on the development of information for wider public use
  - Strengthen and play a significant role in wider public communication
SRG Members

• Group members to will need to:
  – Commit to the work the group by attending meetings, completing any preparatory work and keep to agreed timings
  – Use their experience, knowledge and insight to offer thoughts, ideas and sensitively share views and ask questions
  – Be willing to participate and play an active role in ongoing wider communication about the purpose and work of the SRG
SRG Members

• SRG members contribute to the work of the group by:
  – Virtue of their personal qualities, experience and insight
  – Using their experience and knowledge to offer thoughts and ideas
  – Actively contributing to discussion whilst always respecting the contribution of others
  – Being courteous to each other at all times and allow each other to speak
Core Team Members

• The Moving Forward Together Core Team will:
  – Provide high quality accessible information
  – Encourage open discussion on matters arising
  – Listen to and respond to points raised by members as soon as possible
  – Ensure Meetings run to the agreed timings
Core Team Members

• The Moving Forward Together Core Team will:
  – Provide accessible venues for SRG meetings
  – Offer individual support and assistance provided if requested
  – Reimburse expenses incurred through participation

Participation is completely voluntary and Members can opt out of SRG at any time